

**Town of Ridgefield- Ridgefield Arts Council Meeting**

**March 6, 2024 at 7:00 PM**

**In-Person Attendees:**

**Town Hall Small Conference Room  
400 Main Street, Ridgefield, Connecticut**

**Those Attending Virtually:**

**<https://us02web.zoom.us/j/3625596884>**

**Meeting ID: 362 559 6884**

**One tap mobile**

**+16469313860, 3625596884# US**

**+19292056099, 3625596884# US (New York)**

Minutes taken by Danielle Roth

Present (in-person): Tracey Bryggman, Colleen Cash, Joe Collin, Jennifer Dineen, Joshua Fischer, Pamme Jones, Danielle Roth, Mike McNamara

Present (virtually): Amy Casey (joined at 7:16pm and arrived in-person at 7:31pm)

Excused: Raje Kaur

Guests: N/A

**MEETING TO ORDER**

Dani made a motion to call the meeting to order. Mike seconded. The meeting was called to order at 7:06pm.

Pamme made a motion to amend the agenda to include “Spring Stroll and Summerfest” as an item under New Business. Colleen seconded. All approved.

**MINUTES**

- Tracey made a motion to approve the February 2024 Minutes. Jennifer seconded. All approved.

**TREASURER’S REPORT**

- The council was briefed on the standings of its accounts and general best practices. Reimbursements went out last month. Check was also sent out on 2/16 for Brochure Creation/Printing.
- The council applied for an MMD grant for \$1000.
- The name of the trust account can be altered at any time.

## Old Business

### Town Hall Article

- The council discussed being featured in the Town Hall newsletter. The council plans to utilize a spot as a recruitment pitch and to touch upon the various town-wide activities it's led over the years.

### Ballard Park Stage

- The council was briefed on the current standings of Ballard Park stage. The town is currently in the process of increasing the stage width and updating the stage flooring.
- The Town will communicate with the council in the months ahead to discuss ways to create/implement a temporary structure that will enhance the performance space.

### Behind the Scenes

- The council discussed potential nominations for the Nancy Comstock Andrews Award as well as partnering with potential volunteer organizations to help with the event itself. The council will vote on a candidate for the award at the April meeting.

### Brochures

- The council brainstormed the feasibility of brochure continuation and different methods of design and distribution.
- Colleen made a motion to make one more run of the brochures in its current format for Q2 2024 to be funded via the Town Budget. Tracey seconded. All approved.
- Pamme made a motion that the council create a strategy around physically printed materials. Tracey seconded. All approved.

### Banners

- Current banners are up March 6-28. Banners have been approved.
- The council discussed current banner guidelines. Pamme made a motion to review and revise the current banner guidelines. Colleen seconded. All approved.

### Artwatch Column

- Will be published on Thursday, 3/7 in the Ridgefield Press.

### Group Updates as needed

#### Make Music Day

- Kick-off conference call across the country that laid the groundwork for all chapters. The council plans to open registration in late March/early April.
- The council discussed the Friday event this year. Ballard Park has been secured and will have expenses associated with use of the park.

#### Executive Director Roundtable

- The EDR on Friday, March 1st was canceled. The next EDR will be held on June 7th at Weir Farm.

#### Scholarship and Scholarship Fundraiser

- Scholarship applications underway.
- The Fundraiser will be held on Thursday, March 21st from 6pm-9pm at the Lantern. RAC Council members will guest-bartend. RHS Jazz Combo will be performing 6pm-8pm and a painting will be raffled off.
- The Lantern will donate 10% of liquor sales and food from dining room reservations to the RAC Scholarship fund.
- The council discussed having a poster designed, social media post, and press release.

#### **New Business**

#### Spring Stroll and Summerfest

- The council was briefed on the 2024 dates for both events. Spring Stroll will be on May 4th and Summerfest on July 27th.

#### **ADJOURNMENT**

- The meeting was adjourned at 8:24pm following a motion made by Pamme and seconded by Mike. All approved.

The next meeting will be 4/3/2024 at 7pm.